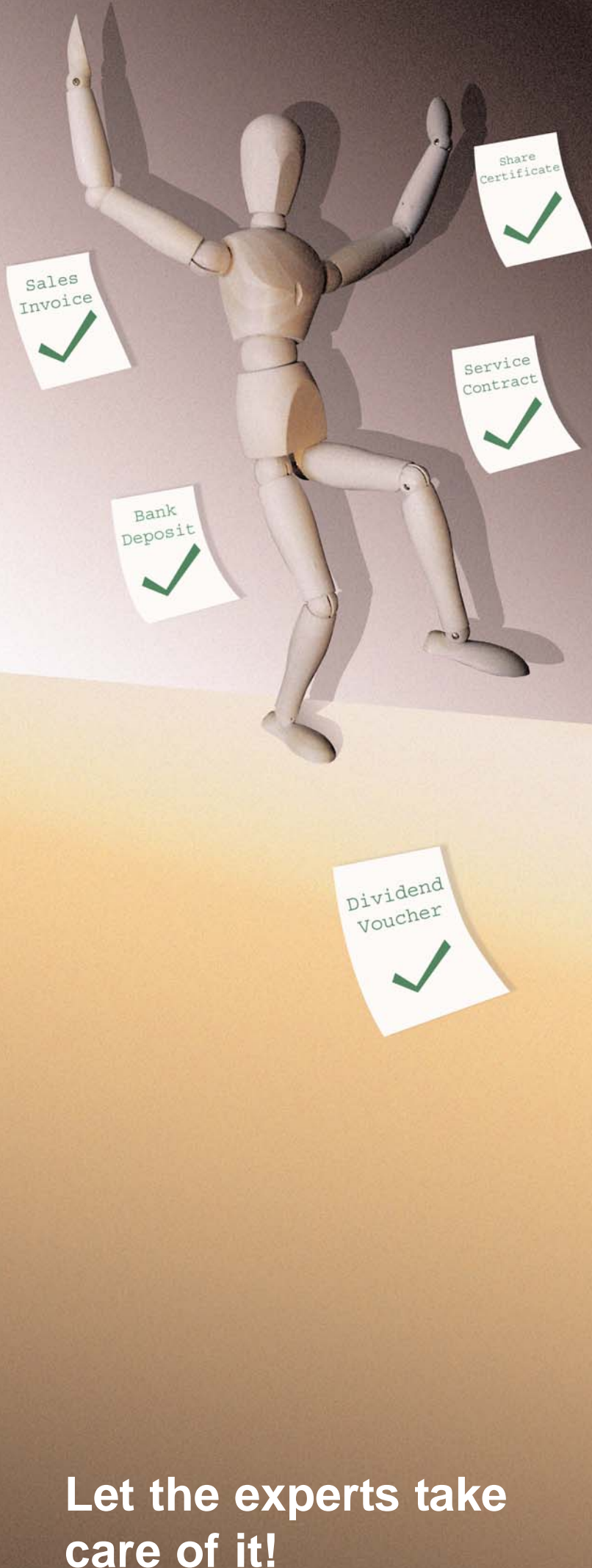




Beancounters

continuum
Take your next step with confidence

Are maintaining the books and records a hassle?



The complete solution for all your financial and accounting needs

As the owner of a small business ("SME") how do you keep control over all the financial and compliance aspects of your business without it being a huge distraction and cost to you?

Would you like to have access to real, proven Financial Director expertise and have your books kept up to date?

Specifically designed for SMEs, Beancounters offers a cost effective finance function tailored to your individual requirements.

Whether you need a part time Finance Director, an entire Finance Department or just assistance with the accounting, bookkeeping, payroll or VAT, we are here to help you.

Why is this so much more than just a bookkeeping bureau?

Because you will get an experienced Finance Director to run your finances. As we have held senior Finance Director positions in business, we are uniquely positioned to know what **genuinely** impacts on companies in the commercial world. This means we will not simply churn out figures and reports - we will interpret and act upon them for you.

What are the benefits of outsourcing this function?

Many people regard outsourcing as handing over control of part of their business. We actually do the exact opposite. We ensure we increase the amount of control you have over your business by giving you a full financial understanding of your business as it progresses. After all what you can measure, you can manage!

Specifically, whatever the size of your business, we can help you

- increase your profitability
- increase your control over the financial aspects of your business
- avoid the hassle of the routine financial administration
- devote more of your time to what you're good at
- ensure that all key decisions are taken with up to date, accurate information
- ensure that your business meets all statutory compliance regulations with the H M Revenue & Customs, Companies House, etc.
- achieve the most cost effective finance function

How is it possible to charge an SME price for a larger business service?

Our many years of commercial experience running day-to-day operations have equipped us with proven solutions and experience of the potential pitfalls. So we do not need to charge to reinvent the wheel.

We have also invested in industry standard hardware and software which ensures security of your records and keeps costs down.

Let the experts take care of it!



Range of Services

Complete Support

We can take care of anything that you would normally expect to be handled by your own Accounts Department. From attending management meetings to paying the bills; from credit control to petty cash.

One of the key strengths of Beancounters is our ability to provide senior level business advice as and when you need it.

We make sure we understand your business.

We understand the issues and we understand the commercial practicalities and risks.

In this way we enable you to benefit from our knowledge and experience.

You can outsource every service to us or simply cherry pick as you see fit. This means help is available as and when you need it, avoiding the cost of employing people when they may not be required. And as your business grows, we can increase the resources available to you providing you with a seamless upgrade path.

Our portfolio of services includes:

Financial Management...

Preparation of management information

From tailoring the initial reporting package to illustrate your real key performance indicators, to ensuring that you readily understand what the figures are telling you.

Financial planning

Planning is absolutely critical to any business. Using our years of experience, we help you prepare realistic budgets, forecasts and business plans based on sound commercial assumptions.

Cash management

A guarded eye on cashflow management ensures that no nasty surprises are lurking around the corner and that your working capital position is optimised at all times.

Lenders relationship management

We know the importance of keeping lenders fully appraised at all times. It is our job to talk their language!

Special projects

Whether it is a merger or acquisition analysis, a shares issue, a company versus private car question, we are on hand to answer your questions.

Regulatory compliance

The penalties for falling foul of H M Revenue & Customs can be severe. We manage this risk.



“ Knowing that this side of our business is in safe hands allows the rest of us to concentrate on building our core business which continues to go from strength to strength. ”

Rowland Dexter - Managing Director QGate Software Limited



“ Dear to the heart of a small business such as ours is the knowledge that because we have agreed to work with them on a fixed monthly retainer basis, I can contact Brian as often as I like knowing that it won't cost any more! I would genuinely recommend that every company should make this investment. ”

Alison Quill - Managing Director Brightminds Limited



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Accountancy and bookkeeping

We can provide a complete accountancy and bookkeeping service including:

- nominal ledger maintenance
- cash book maintenance
- sales ledger including invoicing and credit control
- purchase ledger including payments to suppliers
- multi currency accounting
- preparation of management accounts

Payroll

We can take care of all your payroll concerns including:

- computation of all pay amounts
- production of employees' payslips
- submission and payment of monthly liabilities to the Inland Revenue
- preparation of payroll annual returns including P14s, P35, P60, etc
- how best to structure your personal remuneration

VAT

A small acronym with potentially large ramifications if not dealt with correctly. We will:

- ascertain registration obligations
- prepare and submit VAT returns
- attend VAT inspections on your behalf
- identify cost and time saving options



Company secretarial

Another minefield of compliance! Use us to:

- provide your registered office
- prepare and submit the Annual Return forms
- deal with any statutory obligations as and when they arise

If we have not covered a financial service that you would like undertaken please ask us about it. We are here to help!

Enquire about Continuum's other services including the ground breaking 'FDwatch'

Continuum - The new face of accountancy

